



# Intent to Close Young Marine Unit

(Please type or print)

Name of Unit (or Higher HQ): \_\_\_\_\_

Name of Current Unit Commander: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone Numbers: (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Cell) \_\_\_\_\_

Email: \_\_\_\_\_

Reason for Termination: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PLEASE INITIAL EACH ITEM WHEN COMPLETED	
<input type="checkbox"/>	All inventory items have been transferred to the next higher headquarters and or given to other Young Marine units.
<input type="checkbox"/>	All appropriate actions have been taken to close out bank accounts and submit a final financial report to Ambassador Accounting showing a zero balance.
<input type="checkbox"/>	Check from funds has been sent to National Headquarters.
<input type="checkbox"/>	All physical YMRB's have been given to the Young Marines.
<input type="checkbox"/>	US Flag, Unit Flag and Guidon have been mailed to YMNHQ

By signing this form, the Unit Commander acknowledges that the unit listed above is no longer an active unit within the Young Marine program. This form also serves as an official notice that the unit is no longer meeting or holding any sort of activities.

Any questions or concerns please contact National Headquarters at 1-800-717-0060.

Unit Commander Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please mail this form to: Young Marines National Headquarters  
17739 Main Street, Suite 250  
Dumfries, VA 22026-3256

Official Termination of Unit:	Headquarters Use Only
National Deputy Director: _____	Date: _____
<input type="checkbox"/> Vanguard	<input type="checkbox"/> Ambassador Accounting
<input type="checkbox"/> XMM	<input type="checkbox"/> Email
<input type="checkbox"/> Copy of Check	