



From: Division 6 Commander

Policy Memorandum 006-2016

Date: 11 October 2016

Subject: SEMI-ANNUAL REGISTERED ADULT / PARENT MEETINGS

Refs: Not Applicable

Background: Over the past two years, there have been some broken links with communications between adults within various Division 6 Young Marine units. While there has been some marginal improvement, we can always do better. Communication has included a lack of coordination between Unit Commanders, Registered Adults, and Parents/Legal Guardians. In many cases, this lack of communications has caused friction amongst the unit's Registered Adults and parents /legal guardians and does not contribute to doing what is best for the Young Marines within the unit.

Criteria /Policy: Commencing immediately, Unit Commanders shall establish clear goals when it comes to communications and which way or forum Registered Adults and Parents/Legal Guardians will communicate. Unit Commanders will include in their schedule semi-annual meetings which will include: Unit Commander, Unit Executive Officer, Paymaster, other Unit Registered Adults, and parents /legal guardians. Once the meeting is scheduled, applicable Battalion and Regimental Commanders will be notified as to date, time, and location. It is also encouraged that higher headquarters be invited to scheduled meeting. The goal is to:

- Enhance communications within the unit
- Share /communicate unit activities for the next six months
- Share /communicate status of unit funds and fundraising efforts
- Communicate applicable Young Marine awards and their criteria
- Share /communicate changes in National policy and new efforts under development
- Identify and discuss issues that seem to be causing friction amongst Registered Adults and parents /legal guardians

It is recommended that one of the semi-annual meetings occur in conjunction with unit re-registration.

If your unit has a proven practice that works, submit your process to the Division Commander. The Division Commander will consolidate them into a "Best Practices" guide and cancel this Division Policy.

This Division Policy will be reviewed one year from now and republished as necessary.

Wilson T. Lee
Commander