



**From: Division 6 Commander**

**Policy Memorandum 005-2016**

**Date:** 11 October 2016

**Subject:** UNIT RA PARTICIPATION DURING ALCs UMCs, AND /OR DIVISION TRAINING

**Refs:** Not Applicable

**Background:** For a long time now, Division 6 has Registered Adults who have failed to attend or participate in National, Division, or Regimental training events. This lack of participation is evident and documented in numerous National and Division After-Action Reports. For example, during the 2015 Adult Leader's Conference, Division 6 attendance /participation was unsatisfactory: Division 6 RAs present: 106 of 599 (17.7%); and Division Units represented: 33 of 57 (57.9%). For those Registered Adults and units who do not participate, it too is evident in their Young Marines Record Books which are on line via the National Database. The personnel that suffer from this neglect are the Young Marines themselves.

**Criteria /Policy:** Annually, each Registered Adult serving in Division 6 will be expected to attend /participate in one of the following activities as of September 1, 2016 each year:

- Adult Leaders Conference
- Unit Management Course
- Division designated Registered Adult Training
- Regimental Training Symposium

In addition each Register Adult serving in Division 6 will complete the online training available which includes but not limited to; Project Alert Certification and all YMU training modules. (The link is-- <https://ymu.matrixlms.com>; Go to this site and sign up and complete the ACL 2015 Course and all other modules available. The access code is 2015YMU and You will be able to register with YMU with this code.)

Registered Adults who cannot attend or participate in the aforementioned activities may not be endorsed in serving as either a Unit Commander or Unit Executive Officer. The Division Commander reserves the right to not recommend non-compliant Registered Adults for assignment to either position.

This Division Policy will be reviewed one year from now and republished as necessary.

*Wilson T. Lee*  
Commander