



From: Division 6 Commander

Policy Memorandum 003-2016

Date: 11 October 2016

Subject: YOUNG MARINE UNIT OF THE YEAR (YMUOY); SUBMISSION OF

Refs: Not Applicable

Background: Each unit should consider whether or not their unit should be recognized either at the battalion, regiment, or division level. Battalion Commanders are required to select a deserving Young Marine unit as their Battalion YMUOY. Battalion YMUOYs will be forwarded up the chain of command for consideration as the next higher level unit of the year.

Criteria: Units selected should be compliant with current regulations. Units that have failed to submit Monthly Financial Reports on time should not be considered (any unit that has failed to be compliant 4 out of 12 months should not be considered). Units who have failed to participate in Red Ribbon Week or have not complied with established DDR requirements, should not be considered. Units who have not taken advantage of Project Alert should not be considered. Units whose effort to properly maintain database entries for their Young Marines should not be considered. Units who have failed to provide required After Action Reports should not be considered.

When assessing positive criteria, all taken into account will include: **Community Services Hours, **DDR hours, participation in National designated events, participation in Division 6 key events, participation in their Regimental key events (encampments, Drill meet, Trainings), care and maintenance of the Young Marine Database, making an effort to enroll their Young Marines in SPACES, recognition of our veterans, etc.

**Note: When these hours are simply viewed in the aggregate, it might paint a different picture than when viewing the details behind the rolled up numbers. For example, if Unit A has 300 hours and Unit B has 200 hours, the reviewer may miss out on the fact that Unit A has 2X the number of YM's on its books, or that Unit B is actually 100% DDR compliant, while Unit A is only 50% compliant.

Policy: The Division Commander will make his selection based on the aforementioned criteria and will receive input/recommendations from the Regiments and Battalions reporting to the Division. The Division Commander reserves the right to add units not presented to him from Regiments in case other qualified units are known.

Suspense: Nominations for YMUOY will be submitted as follows:

	Battalion	Regiment	Division
YMUOY	Units that are nominating a YMUOY for consideration as the Battalion YMUOY will have their package submitted to the Battalion Commander no later than 31 October to be eligible to compete for Battalion Young Marine Unit of the Year	Battalions that are nominating a Battalion YMUOY for Regimental YMUOY will have their package submitted to the Regimental Commander no later than 15 November to be eligible to compete for Regimental Young Marine Unit of the Year	Regiments nominating a YMUOY for Division YMUOY will have their package submitted to the Division Commander no later than 30 November to be eligible to compete for Division Young Marine Unit of the Year

This Division Policy will be reviewed one year from now and republished as necessary.

Wilson T. Lee

Commander