

RAM Ch 9-9

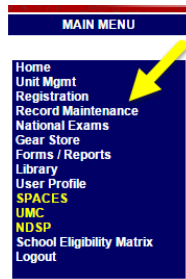
Types of Discharges. There are two types of discharges, a standard Young Marine Discharge and a Young Marine Retirement. The Young Marines in attendance at the 2011 Young Marines Symposium recommended there be discharges for Young Marines who fall into one of the two categories explained below. The National Executive Director agreed and thus the following discharge criteria are to be followed when a Young Marine leaves the organization.

- a) Young Marine Discharge. Young Marines are authorized to be presented the official discharge certificate from the organization upon fulfilling the following;
 - i. The Young Marine has more than one (1) complete year but less than five (5) years in the organization. ii)
 - ii. The Young Marine has no serious disciplinary infractions since joining the organization.
REGISTERED ADULT MANUAL (Revised 5/2013) 9-6 b)
- b) Young Marine Retirement. Young Marines are authorized to be presented the official discharge certificate along with the official retirement certificate from the organization upon fulfilling the following;
 - i. The Young Marine has at least five (5) years of consecutive service.
 - ii. The Young Marine has earned at least two (2) Good Conduct Awards.
 - iii. The Young Marine has earned at least three (3) Perfect Attendance Awards.
 - iv. The Young Marine has earned the Drug Demand Reduction (DDR) Ribbon appropriate to the rank they hold.
 - v. The Young Marine has no serious disciplinary infractions since joining the organization.
- c) Requests for discharges are made to the Unit Adjutant who will verify the years of service as well as the other requirements as listed above. The unit should award these certificates in a manner that is typical of celebration. Preferably the discharge should be awarded in front of the Young Marine's peers in formation. A short biography of the Young Marine's time in the organization could be read and any awards due the Young Marine should be presented as well. For retirements, the unit could add a cake following the formation or other celebratory items/events. In either case, these proceedings should be indicative of the Young Marine's career. This is also a good time to turn over the hard copy of this Young Marine's record book to them.
- d) The Young Marine Discharge and the Young Marine Retirement certificates are located in the library on the website or in the database library.

Young Marines who do not qualify for a Discharge or Retirement shall be placed in Inactive Status until Re-Registration expires them from the unit roster.

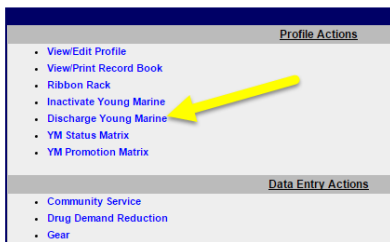
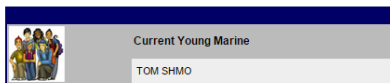
To Discharge a Young Marine in the Database:

1. Select "Record Maintenance".

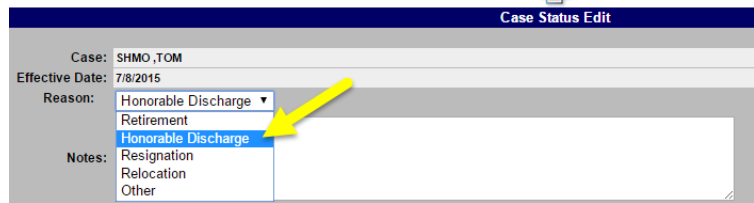


2. Select the "Landing Page" of the Young Marine to be discharged.

Active Young Marines				
All A B C D E F G H I J K L M N O P Q R S T U V W X Y Z				
Inactive Young Marines		Discharged Young Marines		Find Young Marine
Name	Rank	Age	SSN	Action
JONES, JAMES J	PVT	14	###-##-8888	Landing Page
JONES, JILL	Maj/Sgt	12	###-##-2233	Landing Page
JONES, LARRY	LCPL	15	###-##-1110	Landing Page
long, bill I	PFC	15	###-##-0090	Landing Page
Night, Billy M	CPL	9	###-##-0583	Landing Page
SHMO, TOM	CPL	16	###-##-3434	Landing Page
Thompson, Iggy V	PVT	16	###-##-4444	Landing Page
Victor, Joe C	PFC	16	###-##-2000	Landing Page
Ward, Lenny B	PVT	14	###-##-6380	Landing Page



3. Select "Discharge Young Marine" from the Profile Actions.
4. Select the "Reason" for the discharge from the dropdown menu.



5. Enter "Notes" regarding the discharge. Select "Save".

Case Status Edit

Case: SHMO, TOM
 Effective Date: 7/8/2015
 Reason: Honorable Discharge ▼

Notes:



NOTE: This action is final once "Save" is selected. If a discharge is mistakenly entered, please contact Young Marines National Headquarters for assistance.

Don't forget to print your Honorable Discharge or Retirement certificate!