



YOUNG MARINES
1st Florida Regiment
3049 Hickory Wind Road
Tallahassee, FL 32317-0103
850-264-5414 or 878-6426
ejburke@embarqmail.com



From: Regimental Commander, 1st Florida Regiment
To: Regimental File
Subj: CPL JOANNE B. GIONET YOUNG MARINE MEMORIAL SCHOLARSHIP

1. **Purpose:** To establish procedures, which will financially, assist qualified Young Marines in obtaining advanced education above the High School level.

2. **Background:** This scholarship is named after Cpl JoAnne B. Gionet a former U S Marine and longtime volunteer for the Young Marines. She tirelessly volunteered her time while undergoing through the stages of renal cancer, which took her life on 1 September 2006. She was committed to helping others and was found quite often camping in the wilderness or volunteering her time while confined to a wheel chair. This scholarship is to bestow in her honor, her courage and commitment to life no matter what adversity hit her. Her spirit will live on through this memorial by awarding a scholarship to any deserving applicant that upholds the traditions of the Young Marine Program.

3. **Information:**
 - a. **Deadline:** Only one Application may be submitted to the address listed below in a fiscal year, January through December.

Cpl JoAnne B. Gionet YM Memorial Scholarship
3049 Hickory Wind Rd
Tallahassee, FL 32317
Attn: Jim Burke

 - b. **Amount of Scholarship:**
\$500 first and second year; \$250 per annum third and fourth years.

 - c. **Awarded:** Annually

 - d. **Eligibility:** Any Young Marine male or female seeking to further their education or Specialized training by submitting a complete package or when recommended in writing by an active Young Marine or Registered Adult (in good standing) of the Young Marine Program. Scholarship eligibility is listed below:
 - 1) Any Young Marine selected as the 1st Florida Regimental Young Marine of the Year
 - 2) Any active Young Marine in good standing that has at least 30 months (2 ½ years) in the program.



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- 3) Any former Young Marine with at least 30 months (2 ½ years), within 5 years of being released, discharged or retired.
- 4) A male or female of an Adult Volunteer in good standing with 5 years of service to the Young Marine Program

e. **Requirement:** Applicant must be a Young Marine in good standing, Be enrolled in any college, University or education program online or offline, have a good academic standing and have a financial need.

f. **Scholarship Award intended use:** The money can be used for educational opportunities such as; a Certificate Program, Associate Degree, Undergraduate and Graduate School, Distance Learning, books, equipment, rent and Career Training associated with the degree. Failure to do so may result in your termination from the program and a refund of the monies issued.

4. Criteria for Eligibility:

- a. 1. **Young Marine:** Applicant must be a Young Marine who has been accepted and or enrolled in a course of Higher Education as described above.
2. **Registered Adult Child:** Applicant must be a child of a registered adult who has been accepted and or enrolled in a course of Higher Education as described above.
- b. 1. **Young Marine:** Applicant must have at least 30 months (2 ½ years) in the Young Marine Program.
2. **Registered Adult Child:** Applicant must be a child of a registered adult who is in good standing and has 5 years of service or more to the Young Marine program.
- c. 1. **Young Marine:** Applicant must be a Young Marine in good Standing and a resident in the State of Florida.
2. **Registered Adult Child:** Applicant must be a model citizen, living with the registered adult and be a resident in the State of Florida.
- d. Applicant must submit a letter of recommendation from any active Registered Adult Volunteer in good standing.
- e. Applicant must submit a letter from a faculty member from the last school they attended. The letter should provide impressions as to the applicant's ability, character, and potential for further education.
- f. Applicant must submit a transcript of previous grades. **Do not hold up application awaiting final grades** as it may disqualify you.



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- g. Applicant must show proof of acceptance an enrollment by an accredited educational institution, trade school, college or university.
- h. Applicant must submit a current Passport type photograph.
- i. Applicant must submit a brief autobiography, interests, past awards, achievements, extracurricular activities, and why they should be awarded the scholarship etc...
- j. Applicant must submit at least three (3) letters of reference from persons (not a relative) who have known the applicant for at least 3 years,
- k. Applicant must submit a 1040 tax return for themselves or one from their parents.
- l. All eligibility requirements must be strictly adhered to or the application will be rejected.
- m. Applicants must fill out enclosure (1) and attach all information requested by items a through k.

6. **Award**: The Scholarship committee will allot scholarships based on priority and on the amount of money in the scholarship fund.

7. **Scholarship Committee**

a. **Composition**: The Scholarship Committee will be comprised of:

- 1) **Chairman**: Regiment XO or a designated registered adult appointed by Regimental Commander
- 2) **Voting Members**:
 - a) All Battalion Commanders
 - b) One additional member as appointed by the Regimental Commander, preferably, a previous Regimental Commander
- 3) **Nonvoting Members**:
 - a) Regimental Paymaster
 - b) Regimental Adjutant

b. **Responsibilities**: of the scholarship committee include but are not limited to:

- 1) Convene when an application(s) arrives to select those best qualified for a scholarship award.
- 2) Ensure the selectees are notified in writing within 10 days of approval.
- 3) Ensure the paymaster receives a list of selectees with current address.
- 4) Update the scholarship policy, requirements and application as needed.



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- 5) Submit a recommended budget to the Paymaster.
- 6) Market and promote the Scholarship fund.
- 7) **Paymaster:**
 - a) Will ensure the checks are ready for presentation as directed
 - b) Keep track of the Scholarship fund Account. Be prepared to brief the Scholarship committee on the amount of money in the account.
 - c) Keep a record of units who have supported the Scholarship Fund
- 8) **Adjutant:**
 - a) Will upon request of the Scholarship Chairman lend a hand in typing the notifications for selection and non-selection or other duties as may be required?
 - b) Keep track of all Scholarship Awardees and their amounts

c. **Selections:** The Scholarship committee will select the most qualified applicant(s) based on the following considerations.

- 1) Applicants Priority
- 2) Past academic achievement
- 3) Participation in extra-curricular young Marine and school activities.
- 4) Involvement in community activities.
- 5) Letters of recommendation.
- 6) Financial needs.
- 7) Other considerations the committee might deem appropriate.

d. **Administrative Action:**

- 1) Notify the selectees in writing within 10 days of approval.
- 2) Notify the Paymaster of those selectees awarded a scholarship.
- 3) Present a Scholarship Certificate

e. **Presentation:** To be determined based on the coordination between the Unit Commander and Regimental Commander.

8. **Applicant Responsibility:**

- a. Will submit within 30 days a written thank letter suitable for publication.
- b. Keep the Regimental Commander apprised of any address/contact changes.



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9. Unit Commanders Responsibility:

- a. Submit by 31 January annually to the Scholarship Committee Chairman a projected list of applicants that are interested in applying for the current fiscal year, if known.
- b. Submit new applicants as known for the remainder of the year.
- c. Submit recommendations for a presentation ceremony within 30 of days of Scholarship selection to the Regimental Commander

Adopted by majority vote of the unit commanders present at the second quarter UC conference call April 3, 2015.

A handwritten signature in black ink that reads "James F. Burke".

Commanding

A handwritten signature in black ink that reads "Elizabeth A. Gionet".

Adjutant