

Regiment Command Appointment/Change Form



Please complete all fields:

To be completed by Division Commander

I, _____ do hereby appoint (name) _____
of (unit) _____ to the position of Regiment Commander of
(regiment name) _____ State: _____ Division: _____
effective (date) _____.

Division Commander Signature

Date

To be completed by inbound Regiment Commander

I, _____ accept the appointment by the Division Commander to the
position of Regiment Commander on (date) _____.

Selected as Regiment XO: Name: _____ Unit: _____

I have verified my home address, phone numbers and email address are current in the Young Marines database (YMDBS). I understand that it is my responsibility to follow all policies and regulations of Headquarters Young Marines. I have read the current edition of the Adult Volunteer Manual and Commander's Manual posted on-line in the Library and am familiar with all policies.

I understand it is my responsibility to turn in monthly financial reports to Ambassador Accounting on time whether there is a Regiment bank account or not.

This form must be received at the Headquarters Young Marines within 10 days of appointment.

Regiment Commander Signature

Date

Email, Mail or Fax this form to:
Headquarters Young Marines
17739 Main Street, Suite 250
Dumfries, VA 22026-3256
ymdbs@youngmarines.com
eFax 202-315-3594

Once this change has been recorded by HQYM, the Commander will then add additional staff in the database using the Regiment Management tool. Staff positions include Adjutant, Paymaster and Training Officer. The Commander will also determine who will have Regiment YMDBS and YoungMarines.com web editor access.